

Truro Canoe Racing Club Data Protection Policy.

The Data Protection Act states that those who record and process personal information must be open about how the information is used and must follow the eight principles of 'good information handling'.

These principles state that data must be:

Fairly and lawfully processed
Adequate, relevant and not excessive
Not kept for longer than is necessary

Processed for limited purposes
Accurate
Processed in line with your rights

If you believe in any way that the Club is not processing your personal data in accordance with these principles, please email us at trurocanoclub@outlook.com

How do we collect data?

There are several means by which the Club collects personally identifiable data, for example:

Through membership application forms

Through correspondence via the website or club email addresses or personally with Club officials

All personally identifiable information provided to the Club is processed in accordance with the principles of the Data Protection Act 1998.

How is information used with the Club?

Examples of how personal information is used within the Club are:

Membership records held by the Membership Secretary.

An email mailing list for club information.

Emergency contact details collected by the Membership Secretary and provided to Club coaches.

Club officials may pass on the contact details for a club member to another member of the club but only where they are aware that the two club members know each other well. If the Club official does not know that the two club members know each other well then they will forward the request for contact details in order to protect the second club member's details.

Is information passed to third parties?

The Club may pass information on Club members to Canoe England or British Canoeing where required to do so by these two bodies.

The Club will obtain your consent before passing on any information to any third parties other than Canoe England or British Canoeing.

The Club does not collect or compile personally identifying information for dissemination or sale to external parties for marketing purposes.